

I applied to the College of Nursing previously. Do I need to complete a new application?

Yes. A new application is required for each term and program. All new applications must be submitted using the current application process, including the NursingCAS Admission Application and OU Nursing Supplemental Application, at:
<http://nursing.ouhsc.edu/FutureStudents/Applications.aspx>.

Where can I obtain assistance with the NursingCAS Admission Application?

NursingCAS provides a wealth of opportunities for assistance.

- Instructions and frequently asked questions can be found under the drop-down arrow next to the Sign-Out in the NursingCAS application.
- Additional assistance can be obtained by calling or emailing NursingCAS during regular business hours.

Why do I have to enter my coursework in NursingCAS?

Entering coursework from all transcripts is part of the NursingCAS Admission Application process. NursingCAS provides a detailed explanation regarding this requirement at:
<http://www.nursingcas.org/application-instructions/>.

Where do I send transcripts?

Official transcripts from each institution previously and currently attended must be submitted to:
NursingCAS Transcript Department
P.O. Box 9201
Watertown, MA 02471

The College recommends using the Transcript Request form provided in the NursingCAS Admission Application.

Do I need to send my class schedule?

Class schedules will not be accepted by NursingCAS. Instead, applicants are encouraged to send an official transcript from their current institution attended.

Do I send a second set of transcripts to the OU College of Nursing?

No. The College will download your transcripts from the NursingCAS system. On occasion, an applicant may need to send final transcripts to the OUHSC Office of Admissions & Records.

The type of transcripts needed by Admissions & Records:

- Final Transcripts (if in-progress courses were listed when transcripts were sent to NursingCAS)
- WES Evaluations (international coursework)

If needed, such transcripts should be sent to:
OUHSC Office of Admissions & Records
PO Box 26901, LIB 121
Oklahoma City, OK 73126

When are transcripts due?

Transcripts should be submitted by the application deadline. Although no late applications are accepted, late transcripts will be accepted by the OU College of Nursing. However, late/missing transcripts may affect admission opportunities.

How do I check the status of my NursingCAS Admission Application?

Please log into the NursingCAS Admission Application and check both the Messages and Quick Status areas. Applicants will be contacted through this system or by email if there are any questions or concerns. Applicants can also track the status of their transcripts. <https://portal.nursingcas.org>

Why do I need to complete the Supplemental Application?

The Oklahoma State Regents for Higher Education policy requires an application be submitted to each state institution in addition to the centralized application service.

Where do I find the Supplemental Application?

The link to the Supplemental Application can be found in the application instructions at: <https://apps.ouhsc.edu/admissions/>.

Do I complete the NursingCAS application first?

The NursingCAS user ID must be entered in the Nursing Supplemental Application. Entering the NursingCAS ID allows us to match applications through the two online forms. It is recommended the NursingCAS Admission Application be started first but does not have to be completed prior to starting the Supplemental Application.

If I need help with the Supplemental Application, who do I call?

Additional assistance can be obtained by calling or emailing the OUHSC Office of Admissions & Records during regular business hours. Please contact Ms. Debbie Shell by email at Debbie-Shell@ouhsc.edu or by phone at: (405) 271-2359.

How do I check the status of my Supplemental Application?

Please log into the application status page at: <https://apps.ouhsc.edu/admissions/>. This is separate from the NursingCAS application status page. Applicants should check both status pages routinely.

My Supplemental Application status update shows my transcripts are needed. I sent these to NursingCAS. What should I do?

Check to confirm transcripts have been verified by NursingCAS. In the meantime, applicants will continue to see holds posted on their Supplemental Application. Please do not send additional transcripts unless new grades are posted or if still needed by NursingCAS. Separate transcripts should not need to be sent to the OUHSC Office of Admissions & Records unless specifically directed.

Do I have to mail or deliver in-person any transcripts to the OUHSC Office of Admissions & Records?

Any transcripts submitted to the NursingCAS Transcript Department should not have to be resent to the OUHSC Office of Admissions & Records. Applicants may have to send WES evaluations of international coursework or test scores, as applicable, to the OUHSC Office of Admissions & Records. Admitted students may have to submit a last and final transcript to the OUHSC Office of Admissions & Records.

Where do I enter my campus preferences?

Applicants may enter their campus preferences in the NursingCAS Program Materials section and the Supplemental Application. No additional service fees are assessed to be considered for multiple campus locations for the same term.

How do I update my grades?

If the application is still being processed, updated grades should be loaded in the NursingCAS Admission Application and an updated transcript sent to the NursingCAS Transcript Department – following the same procedure completed during initial application. Applicants are encouraged to keep their application as current as possible throughout the entire application process.

If offered admission, final grades and transcripts should be sent as directed in the admission status letter. Final transcripts will be sent to the OUHSC Office of Admissions & Records.

Are references required?

References are required for the MSN, DNP, and PhD programs. No references are required or will be reviewed for the BSN programs.

Applicants to the MSN, DNP, or PhD programs should submit their references using the NursingCAS reference tool in the NursingCAS Admission Application.

References may be submitted before, at the same time, or after submission of NursingCAS Admission Application. All applications must be submitted by the application deadline regardless of the status of reference letters. References can be added after the application is submitted. However, late/missing references may affect admission decisions.

How will I be notified regarding my admission status?

All applicants will receive an email regarding their application status. This email will be sent to the email address on file in the NursingCAS Admission Application. Applicants should routinely check their inbox or other email folders for incoming mail from NursingCAS or the University of Oklahoma Health Sciences Center.

A formal admission status letter will be emailed as well. This letter will be sent by the OUHSC Office of Admissions & Records within 5-7 business days of the NursingCAS email notification.

Must admission requirements be complete prior to application?

BSN applicants are encouraged to have as many prerequisites completed as possible prior to the application deadline. If enrolled in remaining courses, the applicant must list their planned/in-progress coursework in the application and submit a transcript from their current institution showing enrollment in those courses.

MSN, DNP, and PhD applicants may apply while still completing remaining requirements, including degrees. If enrolled in remaining courses, the applicant must list their planned/in-progress coursework in the application and submit a transcript from their current institution showing enrollment in those courses.

Note, all GPAs must meet the minimum requirement at time of application and through enrollment in program courses. In-progress coursework will not be applied toward GPA calculations at time of application.

Who do I contact with additional questions?

Please contact an academic advisor with any additional questions. Contact information can be found at: <http://nursing.ouhsc.edu/FutureStudents/StudentAffairs.aspx>. Applicants may also contact the Admissions Coordinator at NursingAdmissions@ouhsc.edu.