

OU College of Nursing Return to Clinical & Campus Guidelines Fall 2020

Plans for Return to On-Site Instruction

Duncan, Lawton, Tulsa, Oklahoma City

Approved July 24, 2020

Revisions August 12, 2020, September 22, 2020, November 20, 2020

Screening Tool

Students returning to campus must complete the online COVID-19 Screening and Reporting Tool <https://covidreporting.ouhsc.edu/> and submit it before returning to campus if they have any instances described in section V below. The Student & Employee Health Clinic will notify students via their University email address of their screening results and will provide additional instruction on how the students are to share the email from Student & Employee Health before they attend a clinical rotation or on-site instruction.

Students will receive virtual orientation to classroom, clinical, and community sites; best practice requirements for site-specific expectations, mandatory masking procedures, and social distancing. **D2L quiz required post orientation.**

Building Access and Amenities

Location	Entry to Building	Entry to Classrooms	Entry to Lab/Simulation spaces
Tulsa	Badge Access or South Guard Gate Entrance	Open if a scheduled designated classroom	Badge Access if CON or Tandy spaces
Lawton	Restricted Access	Open if a scheduled designated classroom	Open if a scheduled designated classroom
Duncan	Restricted Access to Duncan Learning Center	Open if a scheduled designated classroom	Open if a scheduled designated classroom
OKC	Restricted Access to OU CON OKC Building	Open if a scheduled designated classroom	Open if a scheduled designated classroom

I. Teaching setting

- A. Didactic large-group course (defined as more than 10 people) online ONLY For small groups (under 10 people) the space must be large enough to accommodate six-foot social distancing for all participants.
- B. Didactic small-group seminar sessions may meet via online or on-site, as typical for the course; in-person sessions must follow the guidelines listed in section III Social Distancing. (See Appendix A)
- C. Professional Practice lab sessions will be organized for a maximum of 9 students with one faculty member per approved space. Due to room dividers, OKC and Duncan will have two approved separate spaces per single lab session.
- D. Simulations will follow the guidelines listed for professional practice lab sessions.
- E. Clinical instruction: See pages 4-6 of Return to Clinical plan.

II. Social Distancing

- A. Student groups must prepare for appropriate social distancing between persons during class participation, and ingress to and egress from the location.
- B. All lecture halls/classrooms/lab, and other instructional spaces will be pre-marked with blue electrical tape and signage for six-foot zone for social distancing.
- C. Student groups coming in to the College of Nursing for lab/simulation/small group seminars will be staggered to minimize all unnecessary physical proximity or contact. Visible markings and signage will provide distancing guidance.

III. Masks

Student masks will be provided or students may bring their own surgical style disposable or cloth mask. Disposable surgical style masks will be provided each week for lab/simulation/small group didactic sessions will be provided. Store in a paper bag between uses to allow for drying per CDC guidelines. In the event the provided mask becomes soiled, another mask will be provided. Non-medical grade masks that have exhalation valves with or without filters may not be worn on campus unless a surgical style mask is worn over it. Scarves, bandanas, gaiters, buffs, and the like are not acceptable. Masks must cover the nose and mouth.

- A. Masks must be worn by all passengers in University-provided transportation, such as shuttles, buses, police safety escorts, and University owned/leased vehicles. Drivers of any University vehicles must wear a mask when passengers are present. Masks must also be worn in outdoor campus spaces where social distancing cannot be maintained.
- B. If an employee or student indicates compliance is not possible due to medical reasons, the individual should be referred to the appropriate University office to request accommodations on the basis of disability (Human Resources for employees; Accessibility & Disability Resource Center for students).
- C. Disposable Masks - Disposable filtration surgical-style masks worn in non-clinical/non-surgical areas should be worn on campus for five consecutive days, or until soiled, whichever occurs first. (Those worn in surgical and clinical areas are subject to clinical or surgical department re-use policies.)
- D. Fabric Masks - Fabric masks should be washed and fully dried, as needed, but at least once per day. Appropriate cleaning of the mask is the responsibility of the wearer.

IV. Protective Eyewear

Providers, faculty, students, and trainees must wear appropriate protective eyewear in addition to a surgical-style mask when performing patient care responsibilities. The eyewear must wrap around the front and side of the eyes.

Acceptable protective eyewear includes:

- Goggles
- Face shields that cover the front and sides of the face (thicker sides/arms; not like eyeglasses)
- Other protective eyewear such as safety glasses or trauma glasses - these must not have gaps between the frame of the glasses and the face. If there are gaps, they likely do not protect the eyes from all splashes and sprays.

Prescription eyewear, reading glasses, and sunglasses are not protective due to the openings around the side of the frames.

Individuals must ensure eye protection is compatible with the respirator they wear so there is not interference with proper positioning of the eye protection or with the fit or seal of the respirator. [Click here for instructions about how to disinfect protective eyewear.](#)

V. Sanitizing Facilities and Equipment

- A. Properly clean and disinfect equipment, tools and any devices, such as stethoscopes, IV pumps, smart devices, etc. shared between learners and faculty or staff with approved cleaning solution per CDC guidelines for disinfecting COVID-19. Cleaning supplies will be kept in the skills lab. Each student will be responsible for cleaning their personal equipment and shall not share it with others. For shared equipment, the lab faculty assigned to each group will be responsible for cleaning and disinfecting equipment and supplies shared between learners.
- B. Department/Area Responsibility: Daily facility cleaning will be performed by each site's housekeeping department.
- C. The Professional Practice Lab Director and faculty will ensure proper disinfection between lab sessions.
- D. Faculty are responsible for proper disinfection of common areas used for their scheduled small group seminar sessions.
- E. Individual Responsibility - Individuals are responsible for cleaning their personal and shared spaces, equipment, and simulators (**NO Bleach solution on simulators**) before and after each use.
 1. **Shared Items** - Individuals must avoid using another person's phone, desk, office, computer, work tools, etc., when possible. Individuals using shared office items, such as copiers, must clean and disinfect the item before and after use.
 2. **Food Preparation** - Individuals may prepare food in common areas only one person at a time and must clean the area after their use.

VI. Testing, Isolation, and Contact Tracing

- A. Positive Tests - If an employee or student tests positive for COVID-19, they and the College of Nursing will cooperate with the appropriate health department in its contact tracing efforts.
 1. Supervisors who are made aware that an individual in their area has tested positive should contact General Services at 405-271-2311 or 918-660-3555 for disinfecting assessment, if the individual was on the campus in the past 2 days.
 2. All employees and students who have received a positive COVID-19 laboratory test must obtain clearance from the Student & Employee Health via the online COVID-19 Screening and Reporting Tool <https://covidreporting.ouhsc.edu/> before returning to on-campus University responsibilities.
[Clearance may require proof of a negative COVID-19 test. PLEASE NOTE: At this time, the University does not accept negative rapid COVID-19 antigen tests from any laboratory.](#)
- B. Confirmed Exposures - Employees and students who know they were exposed to a laboratory-confirmed COVID-19 positive individual are expected to notify the Student & Employee Health Clinic via the online COVID-19 Screening and Reporting Tool <https://covidreporting.ouhsc.edu/>

and to follow the direction provided by the Clinic and by the applicable health department involved (if any). That direction may require certain actions, such as to remain away from University property¹ and from on- and off-campus events until approved for return by Student & Employee Health.

- C. **Monitoring for COVID-19 Symptoms** – Students must complete the online COVID-19 Screening and Reporting Tool at <https://covidreporting.ouhsc.edu/> before resuming on-campus activity or responsibility each time they answer YES to any of the questions below. Students will be notified via email of their screening results and will follow the included instructions for forwarding the email. NOTE: Individuals must also comply with the screening and reporting processes in place at their assigned locations/rotations.
1. Are you experiencing symptoms that could be consistent with COVID-19, such as fever, cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, recent loss of taste or smell, and/or extreme fatigue? (Please also contact a health care provider regarding specific symptoms.)
 2. Do you have COVID-19 test results pending, or did you test positive for COVID-19 within the last 14 days?
 3. Have you had close contact (been within 6 feet, for approximately 15 minutes or more²) with an individual diagnosed with COVID-19 in the last 14 days or with someone who has been tested for COVID-19 and whose results are pending in the last 14?
 4. Do you have a household member who has tested positive for COVID-19 in the last 14 days?
- D. **Temperature Checks** - Temperature checks may be required only for individuals entering buildings/areas where patient care is provided.

V. Travel

- A. **Travel Guidance** – FAQs on domestic and international travel are available [here](#).
- B. <https://www.ouhsc.edu/coronavirus/Campus-Updates/Article/Frequently-Asked-Questions-%7C-Domestic-International->
- C. Enforcement

Students who refuse to comply with this Return Plan are subject to disciplinary action, in accordance with the Student Code and applicable student handbook policy. If a student indicates compliance is not possible due to medical reasons, the individual should be referred to the Accessibility & Disability Resource Center.

¹ Excludes individuals who live in University Village Apartments (UVA). If any UVA residents test positive for COVID-19, they are encouraged to contact Joe Schmidt, HSC Student Affairs, at 405-271-2416 for assistance.

² It is possible for COVID-19 to spread in shorter periods of time or in different distances, so individuals should monitor their health and complete the online Screening and Reporting Tool if they experience COVID-19 symptoms.

Return to Instruction/Clinical Plan

1. CON students returning to clinical sites will follow guidance from the College of Nursing and from the hosting clinical facility.
2. Prior to returning to campus and/or to the clinical site students who meet any of the instances described in section V in the Return to Clinical Plan must complete the University’s online Screening and Reporting tool <https://covidreporting.ouhsc.edu/accounts/login/?next=/> and email the results to their immediate supervisor prior to returning to campus.
3. Each time you experience one of the scenarios listed in the online COVID-19 Screening Guidance, you must follow the below steps:
 - a) Complete the [COVID-19 Screening & Reporting Tool](#). The Student & Employee Health Clinic will notify you, via your University email address, of your screening results.
 - b) After receiving your screening results, please send your results to the specified email address for your college/program outlined in your results email.
 - c) After forwarding your screening results to the specified college results email address, you can send your screening results to your individual instructors or preceptors.
4. In addition to the University’s online Screening and Reporting Tool, all students will complete the D2L pre-clinical survey within 12 hours of arriving to any new clinical experience. (See Appendix B)
5. Clinical faculty for each student is expected to review the pre-clinical survey and advise students per instructions on the survey for appropriate actions. Any student who answers “disagree” to any of Questions 1-6 on the D2L Screening questions or whose answers fit within Section V 1-4 of the OU College of Nursing Return to Clinical & Campus Guidelines Fall 2020 (p4 of this document) will be instructed to complete the University’s online Screening and Reporting Tool.
6. In order to attend clinical at any host site, the host agency must be prepared to provide the student with all necessary PPE to perform safe patient care. If the host agency is not able to provide PPE for the student, an alternate clinical agency will be used.

The following table lists clinical agencies and their current specific COVID-19 guidelines. Students from Lawton, OKC, and Tulsa will abide by clinical and community site requirements as well as College of Nursing requirements for screening, PPE and care of isolation or COVID-19 patients.

Clinical & Community Site Requirements:

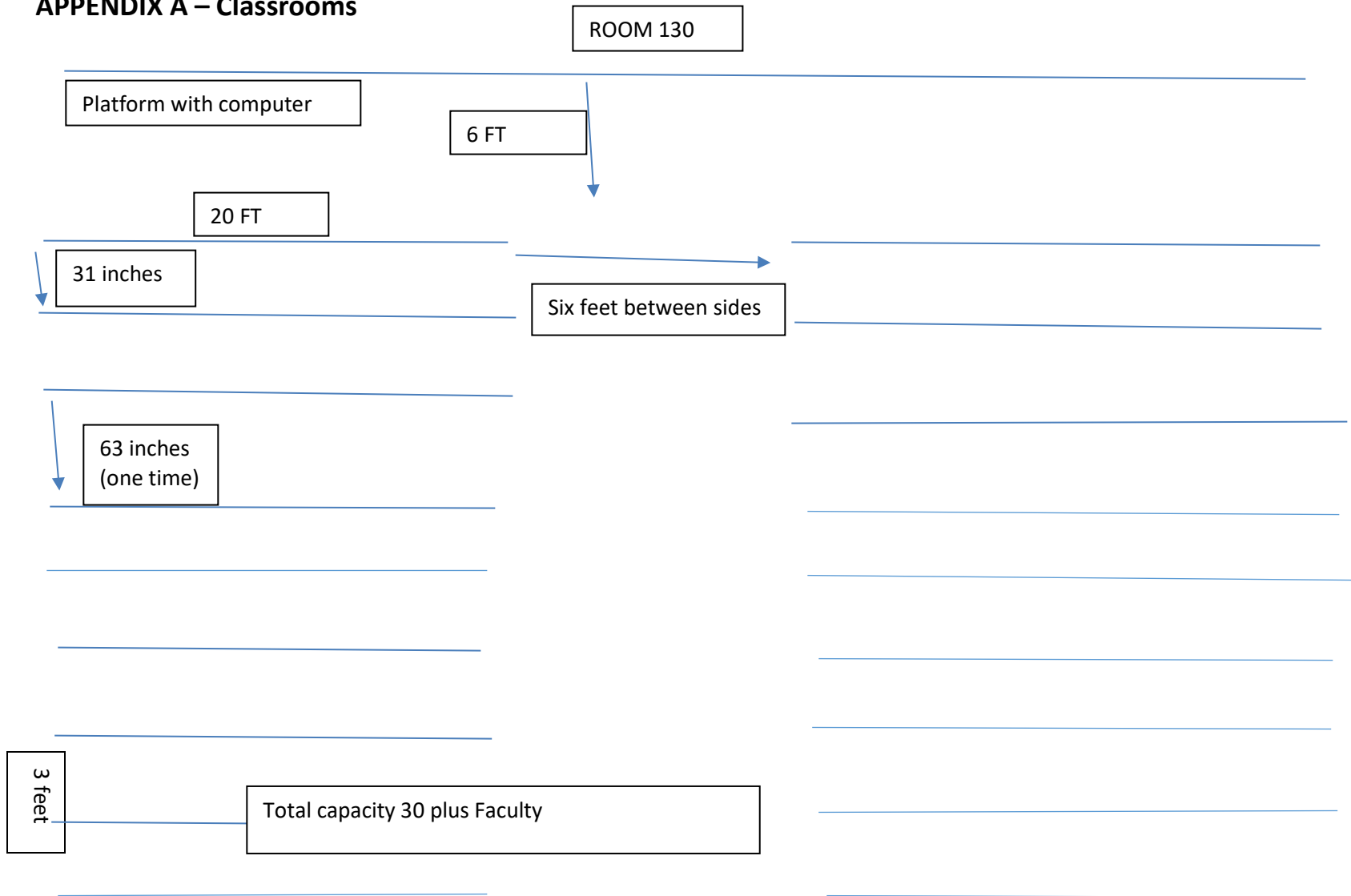
- **All students are required to complete the D2L pre-clinical survey 12 hours before they go to a new clinical site. Students must also complete the University’s online Screening and Reporting Tool <https://covidreporting.ouhsc.edu/> anytime they answer “disagree” to any of Questions 1-4 in the D2L survey or meet the circumstances in Section V 1-4 of the OU College of Nursing Return to Clinical & Campus Guidelines Fall 2020.**
- **Students must check for updates to site policies.**

Tulsa Clinical Sites						
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
Saint Francis Health System (both Main and South sites) Contact: Keri Gerkin	6 th floor parking garage	4 th floor breezeway	None required.	Completed on nursing unit and documented	All patients wear masks; all staff are given one mask/day and must be worn while in the facility.	Students would not care for any TB, COVID positive or Persons under investigation patients.
Additional Comments - Saint Francis: Plan for no students in ER, or COVID Units, or PUI for COVID. Keri was also going to avoid respiratory units 3W and 9W.						

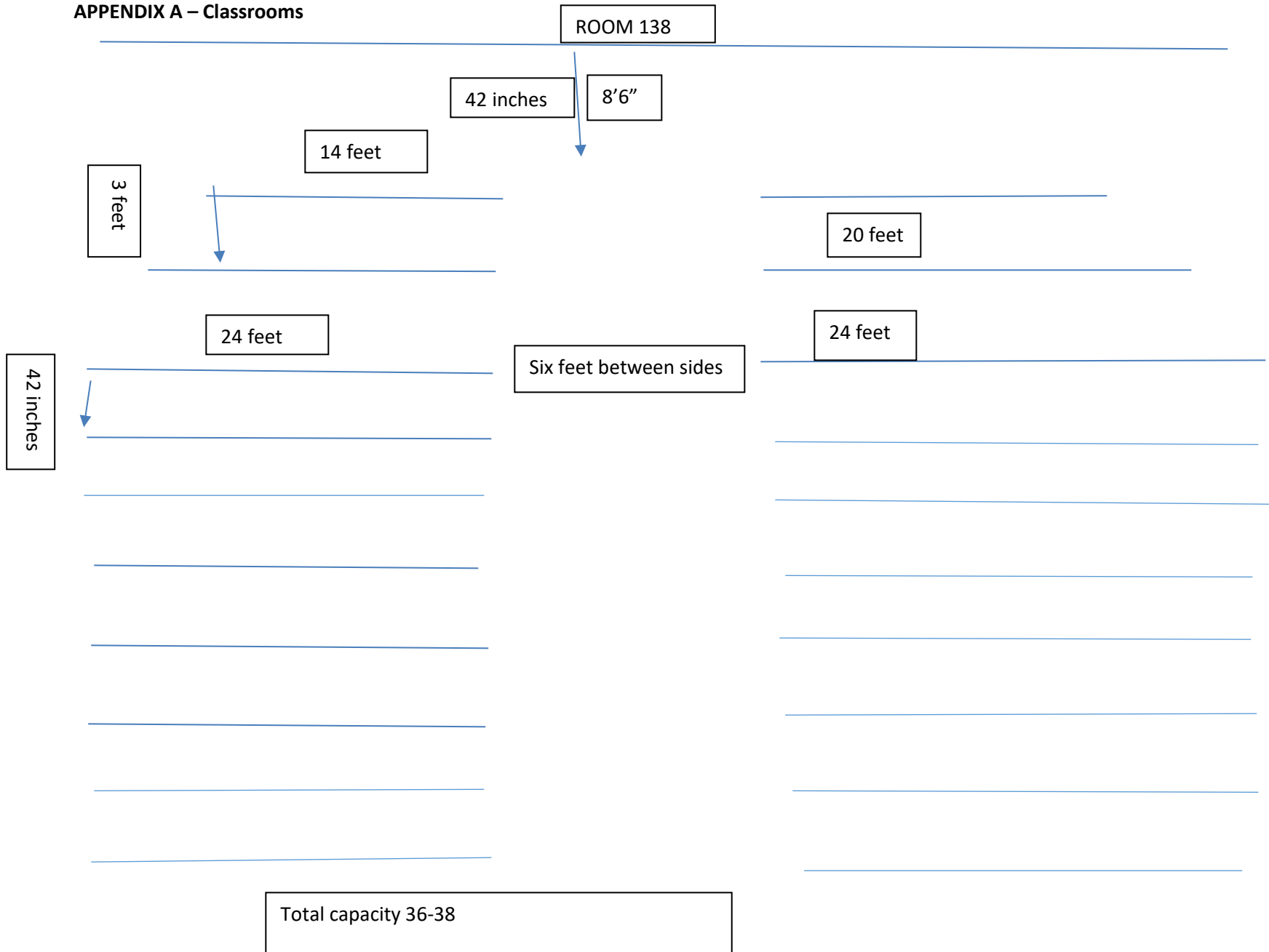
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
Ascension St. John Contact: Trisha Michaelis	Per usual – parking garage	Near parking garage	Required to complete by each student prior to clinical upon entry.	Temp. Checks upon entry. Anyone with a temp > 99.5 will not be allowed to stay at the facility that day.	Mask provided at screening; one per day.	If required to go into COVID rooms, PPE given. Regular isolation rooms – no PPE given other than standard precautions for the isolation.
Additional Comments - St. John: Plan for no students in ER's.						
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
Hillcrest Medical Center Contact: Tammy Williford	Parking Garage by the Women's Health Center-2 nd floor or higher	North Plaza (off Utica) and Main Lobby entrances are both screening check points	Yes, completed at screening checkpoints	>100 will not be allowed to enter.	Facility Provided - one procedure mask per day	Students will not be permitted in our designated COVID-19 units (9 Tower, Stepdown Unit, MSICU East or the respiratory zone in the Emergency Department).
Additional Comments -Hillcrest Medical Center: No ER's and other units as defined.						
Oklahoma City Clinical Sites						
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
OUMI- Adult Tower Contact: Chris Jackson	Assigned OU CON Student Parking	Outpatient Surgery- located off S.L. Young	OUHSC Survey/OU CON Survey	As needed	OUHSC Masking/PPE Guidelines	Students would not care for any TB, COVID positive or Persons under investigation patients.
OU Children's Contact: Chris Jackson	Assigned OU CON Student Parking	Samis Ed. Center- located Phillips & Children's Ave.	OUHSC Survey/OU CON Survey	As needed	OUHSC Masking/PPE Guidelines	Students will not care for TB, COVID positive or under investigation patients.
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
OU Edmond Contact: Chris Jackson	Students to park in south lot, facing Target	Emergency/ Admissions entrance off 2 nd Street	OUHSC Survey/OU CON Survey	As needed	OUHSC Masking/PPE Guidelines	Students would not care for any TB, COVID positive or Persons under investigation patients.
Additional Comments – OUMI: No students in COVID units						

Duncan Clinical Sites						
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
Duncan Regional Hospital (DRH)	Parking South of Learning Center	Emergency Department or Ambulatory Care	Required to complete by student prior to clinical	Prior to Clinical daily & PRN	Mask provided at screening; one per day.	Restricted – No Pt. care by students
Duncan Clinical Sites						
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
DRH Homecare	Parking South of Learning Center	Homecare /Hospice Front Entrance	Required to complete by each student prior to clinical	Prior to Clinical daily & PRN	Mask provided at screening; one per day.	Restricted – No Pt. care by students
DRH Hospice	Designated Student Parking	Homecare /Hospice Front Entrance	Required	Prior to Clinical daily & PRN	Mask provided at screening; one per day.	Restricted
DRH Wound Care Clinic	Parking South of Learning Center	Front Entrance	Required	Prior to Clinical daily & PRN	Mask provided at screening; one per day.	Restricted
Obstetrics Office – Dr. Elfrink	Parking South of Learning Center	Front Entrance	Required	Prior to Clinical daily & PRN	Mask provided at screening; one per day.	Restricted
Family Medicine Clinic	Parking South of Learning Center	Front Entrance	Required	Prior to Clinical daily & PRN	Mask provided at screening; one per day.	Restricted
Duncan Clinical Sites						
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
Stephens County Health Department	Currently not using site					
Lawton Clinical Sites						
Clinical Sites	Designated Parking	Designated Entrance	Covid-19 Exposure / Visitor Survey	Temperature Check < 100.4	PPE Requirements (procedure Mask ONLY)	Care of Isolation or Covid-19 patients
Comanche County Memorial Hospital	North Parking Lot	Emergency Department	Required to complete by each student prior to clinical	Prior to Clinical daily & PRN	Facility Provided - one procedure mask per day	Restricted – No Pt. care by students
Cancer Center SW OK. - Duncan	Designated Student Parking	Front entrance of Cancer Center	Survey required	Prior to Clinical daily & PRN	Facility Provided	Restricted – No Pt. care by students

APPENDIX A – Classrooms

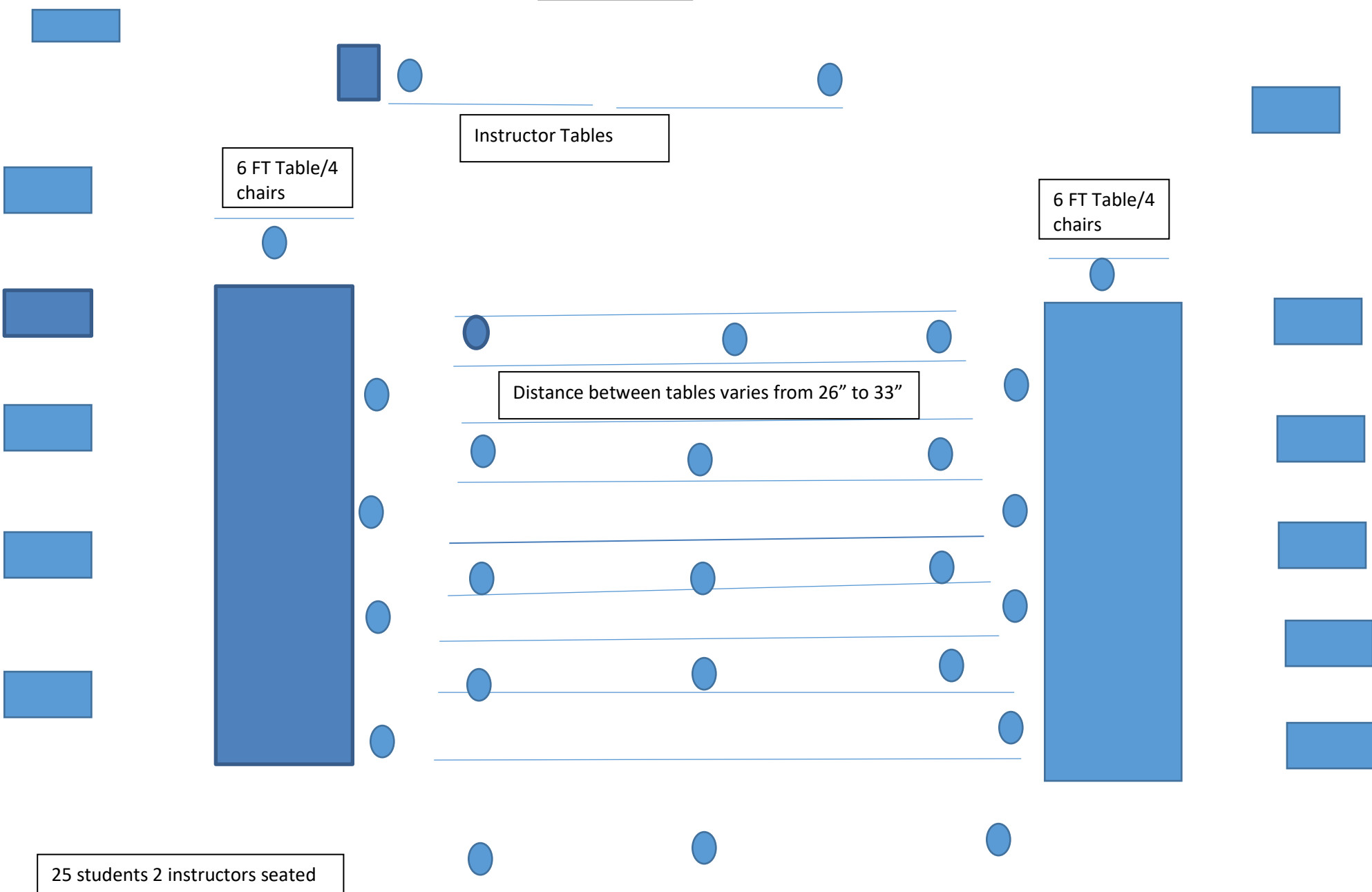


APPENDIX A – Classrooms



Appendix A – Classrooms

Lab Room 143

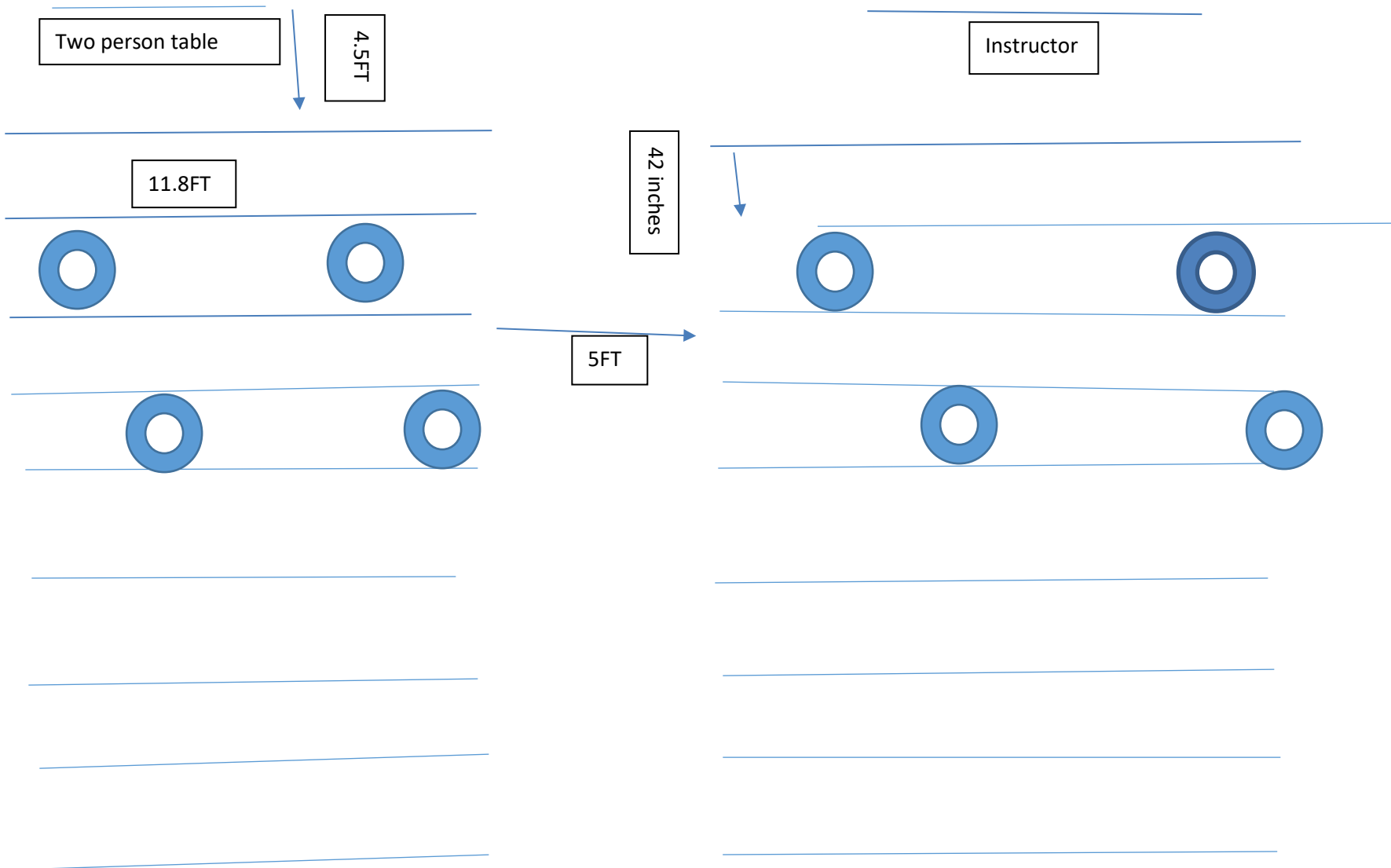


25 students 2 instructors seated

Revised: November 20, 2020

Appendix A - Classrooms

Room 211



Room capacity 20-21 students plus faculty

Revised: November 20, 2020



The University of Oklahoma

Health Sciences Center

Fran and Earl Ziegler

College Of Nursing

College of Nursing Pre-Clinical Survey

All College of Nursing students are required to complete this [CON Pre-clinical Survey](#) within 12 hours of arriving to their first new clinical experience. Completion of this survey is required before any new clinical location. Completion of this survey does NOT substitute for completion of the University's online Screening and Reporting Tool which is required any time a student experiences one of the scenarios listed on the online Screening and reporting tool. See Section V 1-4 of the [OU College of Nursing Return to Clinical & Campus Guidelines Fall 2020 \(p4 of this document\)](#).

Please respond to following statements:

1. I am not experiencing symptoms that could be consistent with COVID-19, such as fever, cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, recent loss of taste or smell, and/or extreme fatigue in the last 14 days.
 Agree Disagree
2. I do not have COVID-19 test results pending, or have tested positive for COVID-19 infection within the last 14 days.
 Agree Disagree
3. I have not been in close contact (been within 6 feet, for approximately 15 minutes or more³) with an individual diagnosed with COVID-19 in the last 14 days or with someone who has been tested for COVID-19 and whose results are pending in the last 14 days.
 Agree Disagree
4. I do not have a household member who has tested positive for COVID-19 in the past 14 days.
 Agree Disagree
5. I have health insurance today.
 Agree Disagree
6. I reviewed COVID-19 Screening requirements for the institution I am assigned to attend clinical and understand I may have to provide additional information in order to enter and remain at the clinical site.
 Agree Disagree
7. I reviewed the personal protective equipment (PPE) policy for the institution I am assigned to attend clinical.
 Agree Disagree
8. To my knowledge, I will be provided with adequate personal protective equipment (PPE) while in clinical.
 Agree Disagree

If you answered, "**DISAGREE**" to any of the questions #1-4 contact your clinical faculty immediately via telephone and complete the University's online Screening and Reporting Tool located at <https://covidreporting.ouhsc.edu/>. **DO NOT ATTEND CLINICAL UNTIL YOU HAVE RECEIVED CLEARANCE**

³ It is possible for COVID-19 to spread in shorter periods of time or in different distances, so individuals should monitor their health and complete the online Screening and Reporting Tool if they experience COVID-19 symptoms.

FROM STUDENT/EMPLOYEE HEALTH IN RESPONSE TO YOUR SUBMITTED SCREENING FORM. Send your clearance to your clinical faculty.

If you answer disagree to any question #5-8 or if you arrive to clinical and discover adequate personal protective equipment (PPE) is not available, please contact your clinical faculty. If you are unable to contact your clinical faculty, contact your course coordinator by telephone. As a last resort, contact the Senior Associate Dean, Dr. Melissa Craft at 405-659-2670.

Additional Notes regarding Positive COVID-19 Tests and Confirmed COVID-19 Exposures. Should either situation occur, be sure to inform your clinical faculty or course coordinator immediately, as well as Student/Employee Health via the online Screening and Reporting Tool for your campus <https://covidreporting.ouhsc.edu/>.

- A. Positive COVID-19 Tests - If an employee or student tests positive for COVID-19, the University will cooperate with the appropriate health department in its contact tracing efforts.
1. Supervisors/Faculty who are made aware that an individual in their area has tested positive must contact General Services at 405-271-2311 or 918-660-3555 for disinfecting assistance, if the individual was in the area within the last four days.
 2. All employees and students who have received a positive COVID-19 laboratory test must obtain clearance from the Student/Employee Health before returning to on-campus University responsibilities via the COVID-19 Screening and Reporting Tool. <https://covidreporting.ouhsc.edu/>
- B. Confirmed COVID-19 Exposures - Employees and students who were exposed to a laboratory-confirmed COVID-19 positive individual are expected to notify the Student/Employee Health Clinic via the online COVID-19 Screening and Reporting Tool <https://covidreporting.ouhsc.edu/> and to follow the direction provided by the Clinic and by the health department involved (if any). That direction may require certain actions, such as to remain away from University property and from on- and off-campus events until approved for return by Student/Employee Health.

Revision History

Effective Date of Substantive Revision	Section Revised	Description of Substantive Revision	Approved By
9/08/2020	Page 1, first Paragraph	Added reference to more restrictive local, state, and federal laws/orders	SPPOT/EOC Exec; CCO
9/08/2020	III.A, 1,2	Edited for clarity; added reference to surgical-style mask	SPPOT/EOC Exec; CCO
9/08/2020	IV,D	Added reference to surgical-style mask Added reference to outdoor events in IV And to masking compliance Program. In IV.D.	SPPOT/EOC Exec; CCO
9/08/2020	VI.B.2 and VII.A	Updated reporting process	SPPOT/EOC Exec; CCO
9/08/2020	VIII.A	Revised to put in question form and to omit travel, 7-day absence from campus, and event attendance	SPPOT/EOC Exec; CCO
9/08/2020	VIII.B.1	Added clarification regarding OU/OUMI employees as visitors	SPPOT/EOC Exec; CCO
9/08/2020	IX	Revised to address domestic and International travel and to define mission-Critical and to omit screening requirement	SPPOT/EOC Exec; CCO
9/08/2020	XI	Added Paragraph E to include links to other OU campus plans	SPPOT/EOC Exec; CCO
11/20/2020	IV	Revised to require the addition of protective eyewear to all Faculty, staff, and students when involved in direct patient care	SPPOT/EOC Exec; CCO